

Town of Pepperell  
Board of Fire Engineers

38 Park Street  
9:45 AM

**Present:** Toby Tyler, Peter Shattuck, John Rose, David Hargrave, Ben Simmons, Sue Smith

4/19/2016 - Minutes

1. New Business

Toby advised Robert Aldred will be unable to accept the Firefighter/Paramedic position as his wife is no longer being transferred from Georgia to this area. An interview will be set up for applicant Nicholas Thompson.

The Engineers received an email from Captain Schrader expressing safety concerns at the garage fire on Seminole Drive. Peter said he did not see what others saw and said they could have done better with SCBA's. David suggested they speak with the Captains about having firefighters fill out an exposure form when they have gone into a fire.

John is working with Jordon Macy of Borrego Solar, to set up training at the solar farm.

1.1. Choose Ambulance Billing Vendor

Toby advised we received two bid proposals for the ambulance billing, one from Coastal Medical Billing Inc and one from Comstar. Both bids have a fixed percentage rate of 4% of the actual collections. Coastal Billing does neighboring towns, such as Groton, Ayer and Townsend, and they are happy with the service. Their return rate is 92.8% and information will be sent electronically.

Billing Clerk will no longer be part of our job description.

Peter moved we recommend to Mark Andrews, Chief Procurement Officer, that Coastal Medical Billing Inc do the ambulance billing for Pepperell Fire. Seconded by David

**SO VOTED IN FAVOR UNANIMOUSLY**

2. Adjournment

The meeting adjourned at 10:30 AM.