



Recreation Commission  
Meeting Minutes  
Date: February 2, 2026  
Time: 5:00 pm  
Remote

This meeting was held remotely on the GOTO platform. A recording of the meeting is available on the Pepperell Community Media Video on Demand service here: <https://pepperell.vod.castus.tv/vod/?nav=programs%2FRecreation%20Commission&volume=.65>

The Chair opened the meeting at 5:02 pm.

Agenda Items:

1. Roll Call - Committee: David Ganong, Chair; Alan Leao, Michael Dean (joined at 5:04pm, item 3), Leanne Hansen  
Attendees: Avery Hansen, Craig Hansen, Sandy Herman
2. Minutes for Approval - David made a motion to accept the minutes from 1/15/26. Alan 2<sup>nd</sup>. Both in Favor.
3. Community Preservation Committee Items Discussion (From Jan 2<sup>nd</sup>). Did not properly agenda items for Jan 2<sup>nd</sup> meeting. The intent was for the Commission to discuss what happened at the CPC meeting.
  - a. NFC Fitness Court Application. David recapped the meeting. The NFC was not supported. Recreation Commission voted to pull the application, and the application was pulled. Craig Hansen asked if there is a time period to resubmit? David was not sure. It was not going to pass, so the app was pulled. Don't want to waste people's time.
  - b. Affordable Housing Trust Funding Support Recommendation. Was not on agenda. Came out of discussion. Would like to recommend that CPC should approve the Affordable Housing application. Did not end up issuing a letter.
  - c. Eagle Scout Volleyball Court. David said we re-acted to what was heard at the meeting, considering 2 locations. Since that time, the decision was made to move forward with the Town Field. The Commission enthusiastically supports the project on Town Field. Recreation will have a process and things to discuss if on Town Field. Will need to have a series of meetings. Avery Hansen said he will move forward without CPC funds. It will just take more effort for fundraising. David will talk with Andrew about public meetings. Will need to add to the next agenda. Alan said the next CPC meeting is 2/5. Sandy Herman asked where on Town Field the volleyball court would be located? David answered that it would be between the softball field and skatepark.

4. February Vacation Activities Review and Updates. Leanne gave an update. No one has signed up yet for Skiing or Snow Tubing. The activities have been advertised on Facebook, in a Flyer, and sent to the Ski Club. Suggestion made to post with deadline dates. There was a discussion on how to advertise. Possibly paying? Mike said that Softball has paid. It wasn't a lot of money. Sandy Herman also said she had used it a little and it did not cost a lot. Would need an Instagram account. David said we need to look at ROI. Alan said he can send what Martin (IT) had sent him on having an Instagram account. Will put Social Media and Advertising on a future agenda. Need a HS volunteer.
5. Carnival - Planning Discussion. Sandy Herman said the Carnival is coming 6/11 - 6/14. They will start setting up around 6/7 and will be gone the Mon/Tues after. The carnival takes care of the police detail and everything. Community Groups can have a table. The Carnival is committed to getting the food permits. The Fourth of July Committee can get vendors as a backup. Sandy said they will have yard signs around town. There was a discussion on Fees. A new fee structure has not been approved yet, so the fee will not be going up. Leanne will book the Town Field in MyRec for Sandy. Fall Fest will potentially be on 10/3.
6. Goal Setting. David asked everyone make a list and send to him. Mike has the ice skating rink.
7. Budget - Planning Discussion. Leanne showed the Capital Planning Spreadsheet and recapped the items on the list. Leanne will send the spreadsheet out to everyone. Discussion on the spreadsheet. Need to identify the Top 5 things to make an impact. Alan said we need to do something about Kennedy Field. We need access. David said the land is protected and will look at options for a possible land swap. He will talk to Andrew on how best to start the process.
8. Calendar - Meeting Schedule. Discussion of days. Mike's best days are Mon and Wed. David can't do Mon. Alan said Wed works. Meet 2 times a month 1<sup>st</sup> and 3<sup>rd</sup> Wednesdays at 5pm. Leanne will send out the schedule. Next meeting 2/18. Send David agenda items. Have Budget, Goal Setting, Dance, and Easter so far. Alan asked how much is left in maintenance budget. Leanne will look up. David concerned about an oil tank at Community Center. He has contacted Town Hall and the Fire Chief said there isn't one. Based on the lines in the Community Center (fill pipe and vent outside), David still thinks the tank is there. Need someone to scope it and see if the pipes terminate into dirt or a tank. Will put on the next meeting. Alan said we need to have public discussions and meeting about Town Field, especially for CPC. CPC can fund feasibility study for Town Field.
9. Matters not Reasonably Anticipated by the Chair. None
10. Adjournment: Alan made a motion to adjourn. Mike 2<sup>nd</sup>. All in Favor. Time of adjournment 6:15 pm.