

Present: Bob Elliott, Chairman; Emily Boeing, Tim Dinsmore, Kris Masterson, Rob Rand, Pete Steeves, Pat Swain Rice (all present)

4/6/2021 - Minutes

1. Public Hearings, Public Meetings & Appointments

- A. 7:05 PM - The Commission Will Consider A Request For Determination Of Applicability Filed By Roberta And Terrence Frechette To Construct A Mudroom, Garage, And Single Bedroom In-Law Apartment, Within The 100' Buffer Zone To BVW At 72 Nashua Rd.

Roberta Frechette attended the meeting. Elliott asked if all fees had been paid. Terrasi responded they had. Rice said she had viewed the MA GIS data layer and noticed the wetlands continue onto the abutting property. Rice's concern was with the abutting neighbor proposing a project in the future, if they were to use this plan as a reference. Terrasi said the delineation impacting the work area had been confirmed and she was aware the wetlands continued (both north and south) onto abutting properties. Boeing asked about the 25' side setback label on the plan and was told this is a zoning setback. The majority of the proposed project within the buffer zone will take place in already disturbed/paved areas. On a motion from Elliott, seconded by Rand, all

VOTED: to issue a negative Determination #3, the work will not alter an Area subject to protection under the Act and will not require the filing of a Notice of Intent, and #6, the work is allowed under the Bylaw.

- B. 7:15 PM - Continuation Public Hearing Re: The Commission Will Consider A Notice Of Intent Filed By Michael & Donna Quintal To Construct A Two-Family Dwelling, Driveway, & Sewage Disposal System Within The 100 Ft. Wetland Buffer Zone At 34 Shirley Street (Lot 7A, 4 Scotch Pine Farm Way)

See Item C. Below

- C. 7:15 PM - Continuation Public Hearing Re: The Commission Will Consider A Notice Of Intent Filed By Michael & Donna Quintal To Construct A Two-Family Dwelling, Driveway, & Sewage Disposal System Within The 100 Ft. Wetland Buffer Zone At 34 Shirley Street (Lot 7B, 6 Scotch Pine Farm Way)

Jack Visniewski with J.A. Visniewski, LLC represented the Quintals for the public hearings. Visniewski attended the Planning Board meeting last night. The Planning Board approved the plans submitted to the Commission for this hearing. While there are snow storage areas identified on the plan as well as a note and signs identifying no snow storage within the 50' wetland buffer, Dinsmore noticed the lack of snow storage protection at the outside edge of the common driveway (just west of the pond), which could be impacted during snow plowing. Visniewski agreed to show boulders, slightly off the driveway, to protect this area. Items that were corrected/added for plan revisions to Sheet 2: (dated 3/16/21) include: add work area restoration reference to Note 14 on Sheet 1, add erosion control, add dwelling demolition reference to new Note 13 on Sheet 1, add conservation/wildlife mix planting schedule, add second work area restoration and revise Note #14 on Sheet 1. Items that were corrected/added for plan revisions to Sheet 1: add Notes 13 & 14, add Lot 7B driveway turnout, add (3) 2' wide shoulders at back of parking areas, add snow storage areas & Note #15, add foundation drains, add drainage swales behind dwelling on Lot 7B, add a private driveway detail, revise note #10 to specify underground utilities, add (12) 50' wetland offset markers and a wetland marker detail, add fire truck turnaround to Lot 7B, add Note #16 regarding the existing culvert crossing, update the assessors map with current Map/Parcel and street number designations, and add erosion control around rain gardens. Rice asked for clarification on potential breakout from the septic system located on the slope behind Lot 7B. Visniewski said the 3:1 slope requirement has been met and while it is possible to use plastic sheeting if there were an issue this would not be necessary because the design meets Title V. On a motion from

Elliott, seconded by Rand, all

VOTED: to issue Orders of Conditions for both Lot 7A and Lot 7B Scotch Pine Farm Way.

2. Review Of Draft Minutes

A. Review Of Draft Minutes Of March 16, 2021

On a motion from Elliott, seconded by Rand, all

VOTED: to approve the draft Minutes of March 16, 2021, as drafted.

3. Master Plan Implementation Update

A. Status Report Comments

Terrasi forwarded the Master Plan recommendation status documents to the Commission prior to the meeting. Terrasi asked for Commission comments. If changes need to be made in the status documents, please submit them to her by Wednesday, April 7 so the updated status documents can be forwarded to the MP Implementation Committee by the April 9 deadline. Deb Fountain, with the MP Implementation Committee, informed the Commission there were approximately a half dozen recommendations in the Open Space and Recreation Plan that had been assigned to the Select Board and the Select Board did not agree they should be included for these recommendations. Terrasi said the recommendations in question are related to the formation of a formal Open Space and Recreation Plan Committee, which the former and current Town Administrators did/do not support. The Open Space and Recreation Plan Committee, had it formed, would have included a Select Board member, which is why the Select Board was identified. Terrasi said that even though a Committee had not formed, she and other Commission members have worked with other town boards on the recommendations in the OSRP since its approval in 2016, even without Town Administrator support for a separate Committee, and many of the items have already been addressed. Fountain will provide a list of the recommendations being questioned. Elliott asked if having an Open Space Committee would resolve anything and Terrasi responded that all of the recommendations within the OSRP have either already been addressed or are being addressed as part of the Master Plan recommendations.

4. For Signature: Schedule Of Bills Payable

None

5. Conservation Administrator's Report

A. Sucker Brook Restoration Project At Keyes Parker Conservation Area - Update

Terrasi said there were no new updates for the Keyes Parker project but the Environmental Notification Form (ENF) for the culvert replacement project on Sucker Brook at Heald Street has now been filed.

B. Heald Street Orchard - Memorial Bench

A resident of Pepperell had requested permission to anonymously install a granite bench (professionally) at the Heald Street Orchard. Before she was able to follow through with the proposal, she passed away. The bench would include an inscription acknowledging her appreciation for this "beautiful, precious place". The family would like to follow through with the installation of the bench and has requested permission to plant a shade tree next to the bench. Terrasi received an email earlier in the day with the GPS coordinates for the location of the bench. She will follow up to identify the proposed location. Rand will join her. Rice discussed the importance of selecting a native and appropriate tree for the site, which Terrasi will ensure is selected. Terrasi will follow up with the family.

6. Other Business

None

7. Matters That May Be Raised That The Chairman Didn't Reasonably Anticipate

None

The next Conservation Commission meeting is scheduled for Tuesday, May 4, 2021 at 7:00 PM.

Respectfully submitted

Paula Terrasi/Conservation Administrator