

Invasive Plant Advisory Committee Meeting Minutes

Date: May 12, 2021

Time: 7:00 PM

Location: REMOTE

Attendees: Pat Swain Rice, Emily Boeing, Juliana Molina, Annette Cate, Evan Worth, Deb Fountain, Margaret Scarsdale, Chair, Select Board

1. Review/approve Meeting Minutes

- 2 uploaded on town website
- Others to be reviewed next week

2. Pepperell Invasive Plant List Development

- Discussed which plants to focus on, primarily those easily recognizable and frequently found
- Website
 - Evan to meet with IT in future to discuss website
 - Get photos from town to help people learn invasives they see; "Pepperell's Most Wanted"

3. Wild & Scenic Community Grant Status

- Grant agreement signed off by Town Administrator
- Deb spoke with another individual about training for planning and mapping/measure
- Intern job posting
 - Juliana posted draft in drive
 - Deb received templates from town for job description
 - Committee discussed payment logistics, stipend process to be looked into

4. Make A Difference Week Event Planning

- Emily spoke to town administrator
- Annette spoke with contact at bookfair and is supportive of putting information there
 - Annette made poster to advertise weed pull
 - Annette and Emily to follow up on language for sign
 - Maybe T-Shirts?

5. Matters That May be Raised That Were Not Reasonably Anticipated

- Deb presented possible handouts for her to bring to Pepperell Garden Club Plant Sale
 - Committee agreed to include name on handouts

6. Set Next Meeting Date

- 5/19 at 7pm

7. Action Items

- Committee to brainstorm what we would like to have on website
- Deb to send Juliana university contacts, Juliana will call about internship
- Emily to contact individuals for rules for program on town land and get email list for advertising