

## Invasive Plant Advisory Committee Meeting Minutes

Date: June 23, 2021

Time: 7:00 PM

Location: REMOTE Invasive Plant Advisory Committee

Wed, Jun 23, 2021 7:00 PM

Attendees: Juliana Molina, Evan Worth, Pat Rice, Emily Boeing, Annette Cate, Deb Fountain

1. Review/approve Meeting Minutes for 6/16/21
  - Review meeting minutes, as amended
    - approved
  - Action Items status
    - Pat- drafted email to NH Extension service re use of their Fact Sheets - complete
    - Deb - send out event announcements to listed groups - complete
    - Emily- table handouts-finalized at this meeting
    - Pat - mark one each of each plant species on site that we will be addressing for identification - scheduled for 6/25 at 10am (Emily to join)
    - Annette - make a lawn sign that says : Pepperell Invasive Committee at Work (will be completed by Sunday)
    - Annette - complete t-shirt design and distribute pricing info to committee members (completed! \$17 per shirt)
    - All - send any comments/feedback on website presentation to Evan - (ongoing)
    - Deb - send Evan an edited version of the committee charge info, and some menu topics concerning native plants to add to the sidebar (complete)
    - Evan - make website changes as discussed (ongoing)
    - Deb - post a list of interview questions on Google Drive for committee review/edit (complete)
2. Invasive Plant List and Fact Sheets
  - Pat coordinated with NH Department of Agriculture, Markets & Food, Division of Plant Industry; they approved use of their sheets as long as edits are sent for approval
  - Committee reviewed and approved fact sheets in meeting
3. Events Planning
  - Plant pull-6/27

- Discussed list of items to bring and tasks
- Day Woods - Deb
  - Deb & Pat met with Nashoba Conservation Trust President, Ken Hartlage on Jun 23rd, at Day Woods to discuss collaborating on an invasive pull effort and discuss possible restoration of the mill pond site.
  - Committee Interest : committee interested - proposed dates 7/11. Most members available 7/11.
- 4. Website Development- Evan
  - Evan screenshared website, discussed QR codes and possibilities with that, and organizational challenges
  - Deb discussed/presented fact sheets/photos
- 5. Wild & Scenic Community Grant Update - Interviews and Training - Deb
  - Reviewed interview questions - committee approved
  - Discussed interview process - Deb and Annette to interview (Juliana if available)
  - Received the 2nd weed wrench; Deb to bring to Sunday event
  - Training: 7/15 and 7/22; details coming
- 6. Meeting with Groton Invasive Species Committee
  - Deb met with Groton Committee. Shared what she learned
  - Deb to join subcommittee on mapping to share resources
  - Four members from Groton will attend our training sessions in July
  - Groton Committee is open to further collaboration
- 7. Matters That May be Raised That Were Not Reasonably Anticipated
  1. N/A
- 8. Set Next Meeting Date, June 30th
- 9. Action Items
  1. Evan - continue with website development
  2. Deb- send edited Fact Sheets to Pat and Emily
  3. Pat - send Fact Sheets and cover document on Fact Sheets to NH Ag
  4. Emily - finalize/laminate fact sheets for Sunday event
  5. Annette - prepare lawn sign for Sunday event
  6. All - bring tools to Sunday event; list on google drive
  7. All - for those who want tshirts, coordinate payment and pickup with Annette
  8. Deb - contact Highway Dept re pickup Sunday pull trash
  9. Deb- Send FB reminder of Sunday event
  10. Deb - Coordinate with Ken Hartlage re July 11 NCT event
  11. Deb - finalize contractor training