

PRESENT: Select Board Members Margaret Scarsdale, Tony Beattie and Mark Mathews; Town Administrator, Andrew MacLean; Executive Assistant, Tracie Looney

The meeting was called to order at 7:00 PM. Pledge of Allegiance was said. Ms. Scarsdale announced that the hybrid meeting is being recorded for re-broadcast by Pepperell Community Media and being remotely attended by audience members via GoTo Meeting.

Ms. Scarsdale called for a moment of silence for Lt. Alan Lessieur from the Pepperell Police Department, who passed away yesterday.

1. AGENDA PACKET (Please see the following link to documents related to agenda items below.)
https://town.pepperell.ma.us/AgendaCenter/ViewFile/Agenda/_08092021-2950?packet=true

2. ACCEPTANCE OF MINUTES

On a motion made by Mr. Beattie and seconded by Mr. Mathews, it was unanimously voted to accept and release the following Select Board meeting minutes as amended:

- May 10, 2021
- June 28, 2021
- July 12, 2021
- July 26, 2021

3. BILL AND PAYROLL WARRANTS

Since the last meeting the Select Board have approved the following payroll and bill warrants:

- July 28, 2021 payables warrant #56B was signed for \$107,565.13
- July 28, 2021 payables warrant # 4B was signed for \$4,650,782.42
- August 4, 2021 payables warrant #5B was signed for \$269,875.54
- August 5, 2021 payroll warrant # 6A was signed for \$293,234.36

4. APPOINTMENTS / RESIGNATIONS

There are currently two vacancies for full Board members on the Zoning Board of Appeals. Alan Leao, who is currently serving as an Alternate on the ZBA, would like to be appointed to the full Board member vacancy.

On a motion made by Mr. Mathews and seconded by Mr. Beattie, it was unanimously voted to appoint Alan Leao to the full Board member with the term to expire on June 30, 2024.

5. PUBLIC COMMUNICATIONS

Written Submittals: The TA reviewed the following submittals:

- Charter Communications Memo
- Department of Public Utilities
- Resident letter supporting Susan McCarthy as the Council on Aging Director

Audience Comments: None at this time.

6. REPORTS

6.1 Town Administrator's Report

Please see the following link to the Town Administrator's report.

<https://town.pepperell.ma.us/DocumentCenter/View/6303/TA-Report-2021-08-09>

COVID-19 Update: The Town Administrator reviewed the local COVID-19 numbers and also encouraged the local citizens to get vaccinated.

PFAS Update: No update since the last meeting.

Soil Reclamation Proposal Update: No update at this time.

6.2 Select Board's Report

The Select Board members gave the following updates:

Chair Scarsdale reports the following actions:

- Helped plan meeting with Local Rapid Recovery Planning Advisory Team and NMCOG
- Met with regional municipal climate change colleagues to finalize plans for the August 5th regional meeting
- Meeting with EDAC to discuss joint Master Plan goals
- Attended Debbie Nutter's retirement party

Clerk Beattie reports the following actions:

- Attended second Regional Climate Change Meeting
- Attended Deb Nutter's retirement party
- Participated in Planner interviewing
- Working with the Agricultural Commission
- Spoke with town resident Tim Brothers who is working on a Dark Sky bill
- Working with the MMA to come to a Select Board meeting to discuss Code of Conduct Policy

Member Mathews reports the following actions:

- Attended the MPIT meeting
- Recruiting members for CPA citizen committee

7. DISCUSSION / ACTION ITEMS

7.1 Public Hearing – To Consider Appointment of Members to the Pepperell Agricultural Commission

Ms. Scarsdale opened the public hearing at 7:57 PM and read into record the public hearing notice. The Select Board has established an Agricultural Commission to represent the Pepperell farming community. The Commission shall serve as facilitators for encouraging the pursuit of agriculture in Pepperell, shall promote agricultural-based economic opportunities in Town, shall act as mediators, advocates, and educators on farming issues; shall work for preservation of agricultural lands; and shall pursue all initiatives appropriate to creating a sustainable agricultural community including encouragement of agriculture as a career opportunity and lifestyle.

On July 26, 2021 the Select Board appointed 3 members to the Commission. There are currently 2 vacancies on the Agricultural Commission. Town residents Tom Mirabile and Brittany Overshiner would like to be appointed to the Commission. Both residents were in attendance to give a brief history of themselves.

On a motion made by Mr. Beattie and seconded by Mr. Mathews, it was unanimously voted to close the public hearing.

On a motion made by Mr. Mathews and seconded by Mr. Beattie, it was unanimously voted to appoint Tom Mirabile to the Agricultural Commission with the term to expire on June 30, 2022.

On a motion made by Mr. Beattie and seconded by Mr. Mathews, it was unanimously voted to appoint Brittany Overshiner to the Agricultural Commission with the term to expire on June 30, 2024.

7.2 Robert Delia Recognition

The Town Administrator informed the Board that the Town would like to recognize Town resident Robert Delia who donated a canoe to the Boy Scouts this week. Mr. Delia was in attendance as well as members of the local Boy Scouts of America. Ms. Scarsdale read into record the Proclamation and declared August 9, 2021 as Bob Delia Day in the Town of Pepperell.

7.3 Code of Conduct Review

The Select Board has been reviewing a draft of the Code of Conduct for adoption. The Board agreed to send out the draft to the Boards, Committees, and Commission for feedback. Once that is done, the Board will bring back for adoption at a further meeting.

7.4 Discuss Dates for Special Town Meeting Fall 2021

The Town Administrator reviewed with the Board the upcoming dates for a proposed Special Town Meeting based on deadlines given in the Town Charter. There was discussion regarding indoor versus outdoor meetings due to COVID-19. The TA will bring forward the potential articles at a future meeting.

8. ADJOURNMENT

On a motion made by Mr. Beattie and seconded by Mr. Mathews, it was unanimously voted to adjourn the meeting at 8:28 PM.

Respectfully submitted,

Tracie Looney, Executive Assistant

APPROVED:

Margaret Scarsdale, Chair

Tony Beattie, Clerk

Mark Mathews, Member

Approved: