

Year 4 Annual Report
Massachusetts Small MS4 General Permit
New Permittees
Reporting Period: July 1, 2021-June 30, 2022

Please DO NOT attach any documents to this form. Instead, attach all requested documents to an email when submitting the form

Unless otherwise noted, all fields are required to be filled out. If a field is left blank, it will be assumed the requirement or task has not been completed. Please ONLY report on activities between July 1, 2021 and June 30, 2022 unless otherwise requested.

Part I: Contact Information

Name of Municipality or Organization:

EPA NPDES Permit Number:

Primary MS4 Program Manager Contact Information

Name: Title:

Street Address Line 1:

Street Address Line 2:

City: State: Zip Code:

Email: Phone Number:

Stormwater Management Program (SWMP) Information

SWMP Location (web address):

Date SWMP was Last Updated:

If the SWMP is not available on the web please provide the physical address:

Part II: Self-Assessment

First, in the box below, select the impairment(s) and/or TMDL(s) that are applicable to your MS4.

Impairment(s)

Bacteria/Pathogens Chloride Nitrogen Phosphorus
 Solids/ Oil/ Grease (Hydrocarbons)/ Metals

TMDL(s)

In State: Assabet River Phosphorus Bacteria and Pathogen Cape Cod Nitrogen
 Charles River Watershed Phosphorus Lake and Pond Phosphorus

Out of State: Bacteria/Pathogens Metals Nitrogen Phosphorus

Clear Impairments and TMDLs

*Next, check off all requirements below that have been completed. **By checking each box you are certifying that you have completed that permit requirement fully.** If you have not completed a requirement leave the box unchecked. Additional information will be requested in later sections.*

Year 4 Requirements

- Identified and developed an inventory of all known locations where SSOs have discharged to the MS4 in the last 5 years
 - The SSO inventory is attached to the email submission
 - The SSO inventory can be found at the following website:

- Identified each outfall and interconnection discharging from MS4, classified into the relevant category, and priority ranked each catchment for investigation
 - The priority ranking of outfalls/interconnections is attached to the email submission
 - The priority ranking of outfalls/interconnections can be found at the following website:

- Developed written IDDE plan including a procedure for screening and sampling outfalls
- Developed written procedures to require the submission of as-built drawings and ensure the long term operation and maintenance of completed construction sites and added these procedures to the SWMP
- Developed written operations and maintenance procedures for parks and open space, buildings and facilities, and vehicles and equipment and added these procedures to the SWMP
- Developed an inventory of all permittee owned facilities in the categories of parks and open space, buildings and facilities, and vehicles and equipment and added this inventory to the SWMP
- Completed a written program for MS4 infrastructure maintenance to reduce the discharge of pollutants
 - Developed written SWPPPs, included in the SWMP, for all of the following permittee owned or
- operated facilities: maintenance garages, public works yards, transfer stations, and other waste handling facilities where pollutants are exposed to stormwater
- Enclosed or covered storage piles of salt or piles containing salt used for deicing or other purposes

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

Annual Requirements

- Provided an opportunity for public participation in review and implementation of SWMP and complied with State Public Notice Requirements
- Kept records relating to the permit available for 5 years and made available to the public
- Provided training to employees involved in IDDE program within the reporting period
- Properly stored and disposed of catch basin cleanings and street sweepings so they did not discharge to receiving waters
- All curbed roadways were swept at least once within the reporting period

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

A pile containing comingled street sweepings and catch basin cleanings is located at the Highway Department Facility on a gravel-packed surface away from receiving waters. In 2020, the Town worked with a consultant to complete representative sampling and laboratory analyses of the stockpiles on site and submitted a pre-Beneficial Use Determination (BUD) permit application to MassDEP. The Town initially intended to submit a BUD permit application to MassDEP for consideration of the reuse of the cleanings and sweepings. Since then, plans to construct a new public safety complex have been initiated, which includes reconfiguring the Highway Department storage yard and stockpile areas. The design of the complex is in progress, with bidding expected to take place prior to Town Meeting. Disposal of the comingled street sweepings and catch basin cleanings stockpile will be funded and completed as part of construction. Since beginning the BUD application process, the Town has maintained separate stockpiles for street sweepings and catch basin cleanings.

Optional: Use the box below to provide any additional information you would like to share as part of your self-assessment:

Part III: Receiving Waters/Impaired Waters/TMDL

Have you made any changes to your lists of receiving waters, outfalls, or impairments since the NOI was submitted? Make sure you are referring to the most recent EPA approved Section 303(d) Impaired Waters List which can be found here: <https://www.epa.gov/tmdl/region-1-impaired-waters-and-303d-lists-state>

- Yes
 No

If yes, describe below, including any relevant impairments or TMDLs:

The Town's IDDE Program finalized in November 2021 includes information on outfall mapping, receiving waters, initial priority ranking, impairments, and TMDLs. The IDDE Program includes an outfall/interconnection inventory with an initial list of receiving waters and town-owned outfalls discharging into each receiving water. The initial outfalls and receiving waters were documented in the Permit Year 3 annual report. The Town obtained a MassDEP Stormwater Asset Management Grant, which is in progress and includes improvements to the stormwater system GIS mapping. The Town's GIS Coordinator and the Town's stormwater consultant will be refining the outfall and receiving water information in Permit Year 5 as the GIS updates and IDDE Program field work included in the Grant program are completed.

The Town's NOI and the 2016 303(d) List included a phosphorus impairment for a segment of the Nashua River (MA81-07) in Pepperell based on data collected in 1998 by MassDEP. However, MassDEP water quality monitoring has since found a downward trend in phosphorus in the river and stated that the impairment was issued in error. This impairment was removed in the final 2018/2020 303(d) List. Therefore, it is understood that the associated Appendix H requirements are no longer applicable. Pepperell is not subject to any TMDLs or any impairments listed in Appendix H based on the 2018/2020 303(d) List.

Part IV: Minimum Control Measures

Part IV includes some of the metrics that will be required in upcoming annual reports. For this annual report, please report on MCM1 and MCM2 and any other metrics below that have an asterisk (), along with any other metrics that you have started within this reporting period. Other than the metrics with an asterisk, the rest of the metrics are optional for new permittees. Then, proceed to Part V.*

*MCM1: Public Education

Number of educational messages completed **during this reporting period:**

*Below, report on the educational messages completed **during this reporting period**. For the measurable goal(s) please describe the method/measures used to assess the overall effectiveness of the educational program.*

BMP: Flyers to All Audiences

Message Description and Distribution Method:

The Town mailed educational flyers on a quarterly basis with stormwater bills. The first issue "Stormwater Matters" was mailed in July 2021 and provided an overview on the MS4 program, the history of stormwater management in Pepperell, and educational information on proper septic tank, pet waste, and yard waste management. The Fall issue provided an overview on leaf/yard waste management and its impacts on water quality. The Winter issue discussed drainage systems and winter roadway maintenance. The Spring issue provided information on lawn and garden tips to help curb stormwater pollution.

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

The flyers are distributed to all recipients of a stormwater bill which includes approximately 4,200 residents, businesses, industrial facilities, churches, schools, etc.

Message Date(s):

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP: Stormwater Webpage - Fertilizer and Septic Systems

Message Description and Distribution Method:

The Town's Stormwater webpage includes a sub-section webpage titled "Hazards of Residential Runoff." This section includes flyers to educate residents on proper fertilizer application and proper septic system maintenance and explains the potential for stormwater pollution if these practices are not properly conducted.

Targeted Audience: Residents

Responsible Department/Parties: DPW

Measurable Goal(s):

The Hazards of Residential Runoff webpage and educational flyers are available online for all visitors of the Town's Stormwater webpage. The Town's Stormwater webpage had 85 hits since January 1, 2022.

Message Date(s): Ongoing

Message Completed for: Appendix F Requirements Appendix H Requirements Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP: Stormwater Webpage – Pet Waste

Message Description and Distribution Method:

The Town's Stormwater webpage includes a sub-section webpage titled "Hazards of Dog Waste." This section includes four flyers discussing the impact that improper disposal of pet waste has on local waterways and encourages proper disposal. The Town also supplies pet waste disposal bags at the library and some conservation lands throughout town, and maintains the disposal stations.

Targeted Audience: Residents

Responsible Department/Parties: DPW

Measurable Goal(s):

The Hazards of Dog Waste webpage and educational flyers are available online for all visitors of the Town's Stormwater webpage. The Town's Stormwater webpage had 85 hits since January 1, 2022.

Message Date(s): Ongoing

Message Completed for: Appendix F Requirements Appendix H Requirements Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP: Stormwater Webpage - General Stormwater Management Information

Message Description and Distribution Method:

The Town's Stormwater webpage includes a link to a sub-section webpage titled "Why Stormwater Matters" which lists typical sources of stormwater pollution and provides information on its harmful effects. The webpage also includes the "Fowl Water" video (see Think Blue BMP) and links to the "Hazards of Dog

Waste" and "Hazards of Residential Runoff" Town webpages discussed previously.

The webpage also includes sub-sections titled "EPA & MassDEP Requirements" which provides an overview of permit requirements, a map of Pepperell's urbanized area, and links to the NMSC website and MassDEP and EPA webpages; as well as information about the the Town's newly adopted Stormwater Bylaw and the Town's stormwater fee.

Targeted Audience: All Audiences

Responsible Department/Parties: DPW

Measurable Goal(s):

These webpages are available online for all visitors of the Town's Stormwater webpage. The Town's Stormwater webpage had 85 hits since January 1, 2022.

Message Date(s): Ongoing

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP: Outreach to Residents - Think Blue Massachusetts Campaign

Message Description and Distribution Method:

Pepperell participated in the Think Blue Massachusetts Fiscal Year 2022 educational advertising campaign through the Northern Middlesex Stormwater Collaborative (NMSC). The campaign included distributing the "Fowl Water" video on Facebook, Instagram, and Youtube to educate viewers on stormwater pollution from motor oil, pet waste, and trash.

Targeted Audience: Residents

Responsible Department/Parties: DPW with assistance from NMSC and Think Blue

Measurable Goal(s):

The FY2022 Think Blue Massachusetts campaign resulted in a total of 12,097 impressions from Pepperell viewers (6,872 from Facebook/Instagram, 3,526 from YouTube, and 1,699 Spanish language impressions).

Message Date(s): May 31, 2022 to June 17, 2022

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

Add an Educational Message

***MCM2: Public Participation**

Describe the opportunity provided for public involvement in the development of the Stormwater Management Program (SWMP) **during this reporting period:**

The Stormwater Management Plan (SWMP) was made publicly available on the Town's website for residents to review.

The Stormwater Management Bylaw was presented for adoption at the Annual Town Meeting on June 12, 2021 and was approved. A Planning Board public meeting was held for the Stormwater Management Regulations on January 18, 2022 where input was solicited from the Board and the general public. A Planning Board public hearing was held on April 19, 2022 for adoption of the regulations.

Was this opportunity different than what was proposed in your NOI? Yes No

Describe any other public involvement or participation opportunities conducted **during this reporting period:**

The Town provides household hazardous waste and waste oil disposal to residents at the Pepperell Transfer Station throughout the year. The Town distributes an informational flyer annually inviting residents to participate in this recycling program. The flyer was mailed in February 2022, and is available for download from the Transfer Station webpage. Residents can also dispose of household hazardous waste at the Devens Regional Household Hazardous Products Collection Center the first Wednesday and the following Saturday of every month from March to December.

The Conservation Commission's Trail Monitoring and Maintenance Program allows residents to volunteer in monitoring the status of public trails throughout Pepperell, and maintaining good trail conditions. The Town provides pet waste disposal bags at several trailheads and disposes of collected used bags left on the trails as well as debris from trail clearing and maintenance.

The Town held a Rail Trail Cleanup Day where residents volunteered to help maintain and remove litter from the Nashua River Rail Trail on April 23, 2022.

Volunteers and staff from the Nashua River Watershed Association remove water chestnuts from the Nashua River to help improve water quality regularly during the summer (April - August 2022).

The annual Town-wide event called "Pepperell Green-Up" was held from April 16 to May 1, 2022, where volunteers picked up litter and trash from roadsides, sidewalks, parking lots, schools, the Rail Trail, conservation lands, streams, hiking trails, and other areas in Pepperell. Trash bags were provided by the Town. The Highway Department collected the bags of trash and disposed of them.

MCM3: Illicit Discharge Detection and Elimination (IDDE)***Sanitary Sewer Overflows (SSOs)**

Check off the box below if the statement is true.

- This SSO section is NOT applicable because we DO NOT have sanitary sewer

Below, report on the number of SSOs identified in the MS4 system and removed **during this reporting period**.

Number of SSOs identified:

Number of SSOs removed:

Below, report on the total number of SSOs identified in the MS4 system and removed to date. At a minimum, report SSOs identified **since the effective date of the permit (July 1, 2018)**.

Total number of SSOs identified:

Total number of SSOs removed:

MS4 System Mapping

Below, check all that apply.

The following elements of the Phase I map have been completed:

- Outfalls and receiving waters
- Open channel conveyances
- Interconnections
- Municipally-owned stormwater treatment structures
- Waterbodies identified by name and indication of all use impairments
- Initial catchment delineations

Describe any additional progress you made on your map during this reporting period or provide additional status information regarding your map:

Pepperell has begun to satisfy Phase I and some Phase II mapping components of the MS4 permit including locating possible outfalls, catch basins, drain manholes, and drainage pipes. The Town hired a full-time GIS analyst in September 2020. This Permit Year, the Town has developed an ArcGIS Online map of the drainage system and will make improvements as the IDDE Program and Asset Management Grant Program are implemented in future permit years.

Screening of Outfalls/Interconnections

If conducted, please submit any outfall monitoring results from this reporting period. Outfall monitoring results should include the date, outfall/interconnection identifier, location, weather conditions at time of sampling, precipitation in previous 48 hours, field screening parameter results, and results from all analyses. Please also include the updated inventory and ranking of outfalls/interconnections based on monitoring results.

- No outfalls were inspected
- The outfall screening data is attached to the email submission
- The outfall screening data can be found at the following website:

Below, report on the number of outfalls/interconnections screened **during this reporting period**.

Number of outfalls screened:

*Below, report on the percent of outfalls/interconnections screened **to date**.*

Percent of outfalls screened:

Optional: Provide additional information regarding your outfall/interconnection screening:

No outfalls were inspected in Permit Year 4 as outfall screening is not required for new permittees until Permit Year 6. The selection for attaching data to the email submission is N/A. The Town will begin outfall screening in Permit Year 5 as part of the Asset Management Grant Program.

Catchment Investigations

*If conducted, please submit all data collected **during this reporting period** as part of the dry and wet weather investigations. Also include the presence or absence of System Vulnerability Factors for each catchment.*

- No catchment investigations were conducted
- The catchment investigation data is attached to the email submission
- The catchment investigation data can be found at the following website:

*Below, report on the number of catchment investigations completed **during this reporting period**.*

Number of catchment investigations completed this reporting period:

*Below, report on the percent of catchments investigated **to date**.*

Percent of total catchments investigated:

Optional: Provide any additional information for clarity regarding the catchment investigations below:

No catchment investigations were conducted in Permit Year 4 as they are not required to be complete for new permittees until future permit years. The Town will begin catchment investigations in Permit Year 5 as part of the Asset Management Grant Program.

IDDE Progress

If illicit discharges were found, please submit a document describing work conducted over this reporting period, and cumulative to date, including location source; description of the discharge; method of discovery; date of discovery; and date of elimination, mitigation, or enforcement OR planned corrective measures and schedule of removal.

- No illicit discharges were found
- The illicit discharge removal report is attached to the email submission
- The illicit discharge removal report can be found at the following website:

*Below, report on the number of illicit discharges identified and removed, along with the volume of sewage removed **during this reporting period**.*

Number of illicit discharges identified:

Number of illicit discharges removed:

Estimated volume of sewage removed: gallons/day

*Below, report on the total number of illicit discharges identified and removed to date. At a minimum, report on the number of illicit discharges identified and removed **since the effective date of the permit (July 1, 2018)**.*

Total number of illicit discharges identified:

Total number of illicit discharges removed:

Optional: Provide any additional information for clarity regarding illicit discharges identified, removed, or planned to be removed below:

Employee Training

Describe the frequency and type of employee training if conducted **during this reporting period**:

Pepperell is part of the Northern Middlesex Stormwater Collaborative (NMSC) which held a training on May 19, 2022 for member communities. The training topics included an IDDE Program refresher on identifying illicit discharges, dry weather screening data, and catchment investigations; municipal good housekeeping practices and common challenges; and oil spill prevention, control, and countermeasures. Three (3) of the Town's Highway Department employees attended the training.

MCM4: Construction Site Stormwater Runoff Control

*Below, report on the construction site plan reviews, inspections, and enforcement actions completed **during this reporting period**.*

Number of site plan reviews completed:

Number of inspections completed:

Number of enforcement actions taken:

Optional: Enter any additional information relevant to construction site plan reviews, inspections, and enforcement actions:

The new Stormwater Management Bylaw adopted on June 12, 2021 and the new Stormwater Management Regulations adopted on April 19, 2022 include procedures for site plan reviews, inspections, and enforcement. A new Town Planner started in Permit Year 4 and will assist with implementing and tracking these items. In Permit Year 4, no new applications were subject to the new bylaw.

MCM5: Post-Construction Stormwater Management in New Development and Redevelopment

***As-built Drawings**

Describe the status of the measures the MS4 has utilized to require the submission of as-built drawings and ensure long term operation and maintenance of completed construction sites:

The Town's Stormwater Management Bylaw adopted on June 12, 2021 and associated Regulations adopted on April 19, 2022 require the submission of as-built drawings in Section 178-19 as part of the Final Reports. Any Land Disturbance Permit obtained under the Bylaw must include measures to ensure adequate long-term operation and maintenance of stormwater management design features and BMPs and the Stormwater Authority may choose to impose requirements to ensure compliance.

Street Design and Parking Lots Report

Describe the status of the street design and parking lots assessment including any planned or completed changes to local regulations and guidelines:

Preparation for the Street Design and Parking Lots Report has not yet begun as this requirement is due in Permit Year 6.

Green Infrastructure Report

Describe the status of the green infrastructure report including the findings and progress towards making the practice allowable:

Preparation for the Green Infrastructure Report has not yet begun as this requirement is due in Permit Year 6. Pepperell's Master Plan, adopted in October 2020, makes a number of recommendations for local code improvements related to green infrastructure, LID, and resiliency. The plan is currently in the implementation phase and is available on the Town's website at the following link: <https://www.town.pepperell.ma.us/553/Master-Plan>

Retrofit Properties Inventory

Describe the status of the inventory of permittee-owned properties that could be modified or retrofitted with BMPs to mitigate impervious areas and report on any properties that have been modified or retrofitted:

Preparation for the Retrofit Properties Inventory has not yet begun as this requirement is due in Permit Year 6. This will be completed in Permit Year 5 as part of the Asset Management Grant.

MCM6: Good Housekeeping***Catch Basin Cleaning**

- The catch basin cleaning optimization plan or schedule is not complete
- The catch basin cleaning optimization plan or schedule is attached to the email submission
- The catch basin cleaning optimization plan or schedule can be found at the following website:

Below, report on the number of catch basins inspected and cleaned, along with the total volume of material removed from the catch basins **during this reporting period**.

Number of catch basins inspected:

Number of catch basins cleaned:

Total volume or mass of material removed from all catch basins:

Below, report on the total number of catch basins in the MS4 system, if known.

Total number of catch basins:

If applicable:

Report on the actions taken if a catch basin sump is more than 50% full during two consecutive routine inspections/cleaning events:

The Town uses mostly salt for deicing operations instead of sand which reduces sediment loading in catch basins. Pepperell's ArcGIS Online mapping of the stormwater system includes an application for tracking catch basin cleaning and inspection efforts. The number of catch basins listed above includes those located within the MS4 regulated area, and may change as the Asset Management Grant is implemented and the GIS is updated. The total volume of material removed from the catch basins is estimated.

Note: The number of catch basins inspected includes 3 complete rebuilds and 11 partial rebuilds (tops/cone sections/brick work) in addition to the number of catch basins cleaned.

***Street Sweeping**

- The written procedures for sweeping streets and municipal-owned lots is not complete
- The written procedures for sweeping streets and municipal-owned lots is attached to the email submission
- The written procedures for sweeping streets and municipal-owned lots can be found at the following website:

Report on street sweeping completed **during this reporting period** using one of the three metrics below.

Number of miles cleaned:

Volume of material removed:

Weight of material removed:

If applicable:

For rural uncurbed roadways with no catch basins, describe the progress of the inspection, documentation, and targeted sweeping plan:

There is no separate program for rural uncurbed roadways with no catch basins at this time.

***O&M Procedures and Inventory of Permittee-Owned Properties**

Below, check all that apply.

The following permittee-owned properties have been inventoried:

- Parks and open spaces
- Buildings and facilities
- Vehicles and equipment

The following O&M procedures for permittee-owned properties have been completed:

- Parks and open spaces
- Buildings and facilities
- Vehicles and equipment

***Winter Road Maintenance**

- The written procedures for winter road maintenance including the storage of salt and sand is not complete
- The written procedures for winter road maintenance including the storage of salt and sand is attached to the email submission
- The written procedures for winter road maintenance including storage of salt and sand can be found at the following website:

***Stormwater Pollution Prevention Plan (SWPPP)**

*Below, report on the number of site inspections for facilities that require a SWPPP completed **during this reporting period.***

Number of site inspections completed:

Describe any corrective actions taken at a facility with a SWPPP:

An initial inspection of the Highway Department Facility was conducted on August 31, 2021, and the SWPPP for the facility was developed in Permit Year 4. Quarterly inspections of the site will be conducted moving forward.

Part V: Additional Information

***Monitoring or Study Results**

Results from any other stormwater or receiving water quality monitoring or studies conducted during the reporting period not otherwise mentioned above, where the data is being used to inform permit compliance or permit effectiveness must be attached.

- Not applicable
- The results from additional reports or studies are attached to the email submission
- The results from additional reports or studies can be found at the following website(s):

<https://www.nashuariverwatershed.org/what-we-do/protect-water-and-land/river-water-quality-overview/wqm-data-historic.html>

If such monitoring or studies were conducted on your behalf or if monitoring or studies conducted by other entities were reported to you, a brief description of the type of information gathered or received shall be described below:

The Nashua River Watershed Association (NRWA) is an important partner in Pepperell's stormwater program. NRWA has been monitoring water quality in Pepperell's receiving waters for many years. Analysis includes dissolved oxygen, E.coli, conductivity, pH, and temperature. Historic water quality data and "Report Cards" from these efforts will help the Town prioritize MS4 program activities, particularly public education and IDDE Plan implementation.

Additional Information

Optional: Enter any additional information relevant to your stormwater management program implementation during the reporting period. Include any BMP modifications made by the MS4 if not already discussed above:

The Town has purchased a new street sweeper, expected delivery is Fall 2022.

The Town of Pepperell was awarded a Municipal Vulnerability Preparedness grant program (MVP) grant in June of 2019 to complete the community resiliency planning process and prepare a local Hazard Mitigation Plan Update. Two workshops were completed and with the input from community members, an advisory committee and a core team have been able to complete many of the goals of this process. On September 1, 2021, Pepperell was one of 66 communities to receive an action grant of \$492,030 for the Sucker Brook Continuity Restoration project. On September 21, 2021, the Town received its formal approval of the Hazard Mitigation Plan from FEMA Region 1.

The Town has obtained a MassDEP Stormwater Asset Management Grant, which is currently in progress. The project includes improvements to the stormwater system GIS mapping, completing dry weather outfall screening and catchment investigations field work, and development of the BMP retrofit inventory, as well as completing a condition assessment of the Town's drainage infrastructure.

COVID-19 Impacts

Optional: If any of the above year 4 requirements could not be completed due to the impacts of COVID-19, please identify the requirement that could not be completed, any actions taken to attempt to complete the requirement, and reason the requirement could not be completed below:

***Activities Planned for Next Reporting Period**

Please confirm that your SWMP has been, or will be, updated to comply with all applicable permit requirements including but not limited to the year 4 requirements summarized below. (Note: impaired waters and TMDL requirements are not listed below)

Yes, I agree

- Complete IDDE ordinance
- Complete Construction/ Erosion and Sediment Control (ESC) ordinance
- Develop written IDDE plan including a procedure for screening and sampling outfalls
- Develop a written catchment investigation procedure and added the procedure to the SWMP

Annual Requirements

- Annual report submitted and available to the public
- Annual opportunity for public participation in review and implementation of SWMP
- Keep records relating to the permit available for 5 years and make available to the public
- Properly store and dispose of catch basin cleanings and street sweepings so they do not discharge to receiving waters
- Continue public education and outreach program
- Sweep all curbed roadways at least once within the reporting period
- Provide training within the reporting period to employees involved in IDDE program
- Clean catch basins in accordance with catch basin cleaning procedures to ensure that no catch basin is greater than 50% full

Provide any additional details on activities planned for permit year 5 below:

The Town acknowledges the General Permit Year 5 requirements and will complete as many activities as possible based on funding and staff availability.

*Part VI: Certification of Small MS4 Annual Report 2021

40 CFR 144.32(d) Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name: Title:

Signature: Date:

[Signatory may be a duly authorized representative]